



## Riverside School Bus Pass 2023-2024

The cost of the bus passes are as follows:

<b>Yellow/Green/Red Lines</b>	<b>Morning Bus Pass</b>	<b>Afternoon Bus Pass</b>	<b>Day Pass</b>
<b>Term 1 (14 weeks)</b>	14 000 Kč	14 000 Kč	28 000 Kč
<b>Term 2 (10 weeks)</b>	10 000 Kč	10 000 Kč	20 000 Kč
<b>Term 3 (12 weeks)</b>	12 000 Kč	12 000 Kč	24 000 Kč
<b>Hradčanská (with limited capacity)</b>	No Fee	No Fee	No Fee
<b>Early Years (Bubeneč) Bus</b>	No Fee	No Fee	No Fee

### ROUTES, BUS STOPS, AND TIMES

Schedules of all routes, bus stop locations, and times are on the accompanying information sheet and on the school web pages:

<https://www.riversideschool.cz/parent-information/transportation/>.

### BUS SERVICE REGISTRATION AND DAILY CHANGES

All parents receive a School Bus Application form. Please fill out the form if you wish to register your child for a school bus.

Should the child be registered for a line incurring a fee, the invoice will be issued by our Finance Department.

There is a choice of two afternoon buses, one which departs immediately after school at 3:35pm and a second which departs after clubs at 4:35pm. An English speaking steward / stewardess accompanies the routes except the Red Line. School Bus timetables and bus stop locations are subject to change.

Should you have any questions or if you would like us to consider an area/stop which is not currently listed please do not hesitate to contact Veronika Harris, the transport co-ordinator at [transport@riversideschool.cz](mailto:transport@riversideschool.cz).

Daily changes can be made by 2 pm for the same day by email at [transport@riversideschool.cz](mailto:transport@riversideschool.cz). Please contact the school office if any change needs to be made after the deadline.

## **FREE SHUTTLE JOURNEYS**

There is no fee connected with the Hradčanská (Blue line) and Early Years (Green Line) shuttle buses, and parents can choose when they wish their child to use this transport, even if the child is not registered for the bus service. However, the office ([transport@riversideschool.cz](mailto:transport@riversideschool.cz)) must be informed until 2 pm of those children taking the free morning shuttle bus and the afternoon shuttle buses (if not registered for regular use).

Riverside parents may use the Hradčanská bus, but only if there are free seats after all students have boarded.

## **YELLOW / GREEN / RED LINES**

These lines incur a fee. We are unable to provide flexible service on these lines, and one-off attendance is not possible.

The bus service must be booked in advance for the full term, not for individual days.

## **HEALTH AND SAFETY**

Health and Safety is our priority for students using Riverside shuttle buses.

We cannot leave students in the care of other parents unless we have received written permission from the child's parent. Please email the Transport Coordinator at [transport@riversideschool.cz](mailto:transport@riversideschool.cz) Alternatively parents may grant their child a "permission to walk" through the Schools buddy portal.

Please contact the Transport Coordinator to make any changes to your child's transport arrangement by 2 pm each day to ensure the safety and smooth transport service. If you or a family member plan to personally pick up your child, kindly inform us beforehand to avoid unnecessary searches, which may cause concern and delays for other students on the bus.

Please make arrangements to collect your child from the designated drop off on time. Our staff is

only available until 5:00 pm each day, though they will never leave a student unattended in case you are running late.

Please read The Transportation Policy carefully.

Please inform us immediately if there are any health and safety concerns in relation to the shuttle buses.

## **JUNIOR HIGH AND HIGH SCHOOL STUDENTS**

Junior High and High School students may book in advance or choose a “step-on/step-off” service for the free shuttle bus service where they do not need to book in advance. For Junior High and High School students who use the step-on/step-off service, it is their responsibility to be at the bus on time or to make their own way home in the afternoon.

The step-on/step-off service is not available for Primary or Early Years students.